

Submitted for the:

Arkansas Activities Association * 3920 Richards Road * North Little Rock, AR 72117
501-955-2500 * Fax 501-955-2600 or 955-2521 * www.ahsaa.orgMust be submitted:
every year that this
individual coaches.

School Year

~ **SCHOOL'S REQUIRED REGISTERED VOLUNTEER-COACH VERIFICATION** ~**TO BE SUBMITTED EACH YEAR FOR EACH ACTIVE REGISTERED VOLUNTEER COACH WHO MUST BE CREDENTIALLED THROUGH THE AAA-NFHS COACHES EDUCATION PROGRAM (INCLUDING COMPETITIVE SPIRIT TEAMS)**

Completing and submitting this form stating that all specified documents are ON FILE AT THE SCHOOL is required for each Registered Volunteer who is assigned interscholastic coaching duties.

Registered Volunteers are prohibited from coaching Football, Basketball and Track.

PLEASE PRINT LEGIBLY:

School:	
Name of Registered Volunteer:	
Sport(s) to be coached: (Required field)	

1. The school is required to have the following confirmed credentials prior to the individual assuming interscholastic coaching duties.
2. By state law a Registered Volunteer CANNOT receive financial compensation for such services.
3. A Registered Volunteer Enrollment form must accompany this verification form to the AAA office.
4. DO NOT SEND THIS FORM (and 3, above) UNTIL EVERYTHING IS COMPLETED.
5. Upon completion of the requirements below, obtain a letter from the school administration authorizing the volunteer to represent the school in the named sport(s) for the current (name year) school year *ONLY*.

Check to the left indicating each item ON FILE at the school. Do not send items below to AAA.

<input type="checkbox"/>	1.	Certificate of Completion – NFHS Fundamentals of Coaching (online at www.nfhslearn.com)
<input type="checkbox"/>	2.	Current Certificate of Completion – NFHS First Aid for Coaches (online at www.nfhslearn.com - recertification required every 3 years)*
<input type="checkbox"/>	3.	Notification of successful completion of AAA state rules exam (non sport-specific – order form online on coaches ed page under “important info”)
<input type="checkbox"/>	4.	Certification – CPR (recertification upon expiration)
<input type="checkbox"/>	5.	Certification – AED (defibrillator - recertification upon expiration)
<input type="checkbox"/>	6.	Current health certificate (tb skin test)
<input type="checkbox"/>	7.	Current background check (fingerprinting)
<input type="checkbox"/>	8.	RV Enrollment Form that is sent to the AAA office each year the coach serves in that capacity.
<input type="checkbox"/>	9.	Certification of Completion - NFHS Sport Specific Fundamentals course, if available, for each sport coached (online at www.nfhslearn.com) – Check the course(s) completed:
<input type="checkbox"/>		Certificate of Completion - Fundamentals of Coaching Soccer (now available)*
<input type="checkbox"/>		Certificate of Completion - Fundamentals of Coaching Wrestling (now available)*
<input type="checkbox"/>		Certificate of Completion - Fundamentals of Coaching Volleyball (now available)
<input type="checkbox"/>		Certificate of Completion - Fundamentals of Coaching Softball (now available)
<input type="checkbox"/>		Certificate of Completion - Fundamentals of Coaching Baseball (no project launch date available)
<input type="checkbox"/>		Certificate of Completion - Fundamentals of Coaching Cheer and Dance (July 2010)
<input type="checkbox"/>	Or	
<input type="checkbox"/>		Certificate of Completion - NFHS Teaching Sports Skills (September 1, 2009), if sport fundamentals course is not yet available.
<input type="checkbox"/>	In addition, competitive and non-competitive cheer coaches must have:	
<input type="checkbox"/>		Current AACCA Safety Certification (4-yr certification – recertify by taking the course again – Online September 1, 2009)

NOTE: A coach must complete the online rules meeting for his/her sport if that sport is available.

A coach of more than one sport must take the sport-specific fundamentals course for each sport coached. For a multi-sport coach, if one sport's fundamentals course is available and the other is not, the coach must also complete the available sport-specific course(s) AND the Teaching Sport Skills course and the specific sport when it becomes available.

Online courses may be accessed through the Coaches Ed page – www.ahsaa.org ... Information ... Coaches Education. See light blue column “Helpful Links” or by going online at www.nfhslearn.com.

Completed by: (school administrator) _____ Date _____

Fax or mail to AAA. See information at the top of this form.